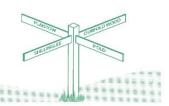
PLAISTOW AND IFOLD PARISH COUNCIL



Notice of Plaistow and Ifold Parish Council's HR Committee Meeting

To: All Members of the Parish Council's HR Committee I hereby give you notice that a Meeting of Plaistow and Ifold Parish Council's HR Committee will be held on **Tuesday 22**nd **October** at <u>7.30</u> **Winterton Hall, Plaistow**

Dated 11th October 2024

Yours faithfully

J Bromley

Jane Bromley

Clerk & RFO to the Council

MEETING AGENDA

Number	Item	Time
1.	Apologies for absence & housekeeping*	1 min
	Recommendation: - To receive apologies for absence.	
2.	Disclosure of interests	2 mins
	Recommendation: - To deal with any disclosure by Members of any disclosable	
	pecuniary interests and interests other than pecuniary interests, as defined	
	under the Plaistow and Ifold Parish Council Code of Conduct and the Localism	
	Act 2011, Chapter 7 ss.26 – 37 in relation to matters on the agenda.	
3.	Minutes	1 min
	Recommendation: - To approve the Minutes and Confidential of the HR	
	Committee meeting held on 9^{th} April 2024 and resolve to sign via Secured	
	Signing in accordance with Standing Order 12(g).	
4.	Exclusion of Press and Public	1 min
	Recommendation: - To resolve to exclude the Press and Public from the meeting	
	during the consideration of item 7, in accordance with s.1(2) of the Public Bodies	
	(Admissions to Meetings) Act 1960, on the grounds that it may involve the likely	
	disclosure of exempt information.	
5.	Clerk and RFO Annual Appraisal	30 mins
	Recommendation: - To review and complete the Clerk's Employee Appraisal and	
	Development Form.	
6.	Meeting reconvened.	
7.	Date of next meeting.	